

## **Eurasia Group Internship Opportunity – Japan Team**

Tokyo, Japan | Partially Remote

Eurasia Group, an independent research and consulting firm specializing in global political risk analysis, is seeking an organized and motivated intern to work with the firm's Japan Team.

The intern will support the Japan Team in day-to-day tasks and longer-term projects, and work with a group of hard-working professionals with a diverse range of experiences as well as responsibilities within the firm.

The internship will provide unique opportunities to learn about the political risk field, gain experience planning big events, develop professional skills, and network with Eurasia Group's analysts. The intern will also have access to the full suite of Eurasia Group's research, which can be used to supplement academic work (subject to the non-disclosure agreement).

Responsibilities include:

- Assisting with client deliverables, including research requests and questions from clients to analysts
- Conducting research related to clients' and prospects' business activities and compiling useful information for servicing clients' needs
- Organizing internal-use documents and maintaining databases as required
- Translating documents and publications
- Supporting the team in preparation of the GZERO Summit to be held in the second week of Dec: (<https://www.gzerosummit.com/>)

Qualifications:

- Applicants must be enrolled in an undergraduate or graduate program
- Educational background in international affairs, political science, economics, business or related field
- Business level bilingual skills in Japanese and English required; native level candidates are preferred
- Working knowledge of MS Office applications
- Excellent organizational skills and attention to detail
- Strong interest in the Japanese and global business world, as well in international affairs and politics

Compensation:

- This internship will be paid (¥1500/hour)

Working conditions:

- Up to 15 hours per week
- Days and times of work are flexible
- Able to work at least 6 months

Application deadline:

- Applications are open until filled (subject to close without notice)

To apply for this position, please submit your cover letter/resume (plain text, PDF or MS Word documents only) to [Yamahara@eurasiagroup.net](mailto:Yamahara@eurasiagroup.net) with “Internship Application” in the subject line.